

Qualification Checklist for Ceremonial Rifles Law Enforcement Agencies

- ☐ Written request signed by the agency chief addressed to:

US Army TACOM Life Cycle Management Command
ATTN: AMSTA-LC-LEAD, M/S: 419
6501 E. 11 Mile Road
Warren, MI 48397-5000

The Agency Chief may designate, in writing, a command staff officer the authority to obligate the agency with respect to all matters pertaining to these weapons.

Please complete the following questionnaire and return this form with the other required documents outlined below:

Full Name of Organization: _____

Organization Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _____ FAX Number: _____

Organization E-mail Address: _____

Name of Representative (POC): _____

POC Mailing Address (if different than above): _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _____ FAX Number: _____

E-mail Address: _____

Number of Active Police Personnel: _____

Number of Honor Guard Members: _____

Number of Rifles You Currently Have (**complete attached inventory form**): _____

Number of New and/or Replacement Rifles Required: _____

Shipping Address for the new rifles (**cannot be a private residence or post office box**):

Business Name: _____

*****MUST BE OPEN DURING NORMAL BUSINESS HOURS*****

Street Address: _____

City: _____ State: _____ Zip Code: _____

Business Hours: _____

All documents outlined below **must be signed by the agency chief or the designated Command Staff Officer.** All documents must have original signatures and notary endorsement.

- ☐ Certificate of Arms Storage (enclosed) – This certificate identifies the storage location of the weapons.
- ☐ Affidavit of Compliance with Title 10 USC §4683 (enclosed) – This form identifies the intended use of the ceremonial weapons as required by law.
- ☐ Ceremonial Rifle Inventory (enclosed) – If your organization currently has or was issued ceremonial rifles in the past, you must complete this form.